FIREARMS LICENSE APPLICATION NEW APPLICANT CHECKLISTS

Please be advised that all NEW applications are submitted and processed through the <u>MIRCS</u>
<u>Firearms Licensing Portal</u> only and must be completed prior to scheduling your fingerprint appointment.

To schedule an appointment, please utilize the appointment calendar <u>here</u>. If you fail to provide the following documents on the date of your appointment, it will be canceled.

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New Applicant - Ages 21 and over ONLY

- Submit application through the MIRCS Firearms Licensing Portal
- Schedule appointments through the calendar and bring the following items
 - o \$100 Check or Money Order made out to: City of Fall River
 - Color copy of Massachusetts Driver's License, Permanent Resident ID or Naturalization paperwork (if applicable)
 - o Proof of Fall River residency (copy of utility bill, tax bill, etc.)
 - o One (1) self-addressed, stamped envelope (Business Sized #10 4.25" x 9.5")
 - Failure to provide postage on envelope will result in non-completion of processing.
 - Valid e-mail address

FID

New Applicant - Ages 18 and over

- Submit application through the MIRCS Firearms Licensing Portal
- Schedule appointments through the calendar and bring the following items
 - o \$100 Check or Money Order made out to: City of Fall River
 - Color copy of Massachusetts Driver's License, Permanent Resident ID or Naturalization paperwork (if applicable)
 - o Proof of Fall River residency (copy of utility bill, tax bill, etc.)
 - o One (1) self-addressed, stamped envelope (Business Sized #10 4.25" x 9.5")
 - Failure to provide postage on envelope will result in non-completion of processing.
 - Valid e-mail address

FID

New Applicant - Under Age 18 and at least 15 years old

- Submit application through the MIRCS Firearms Licensing Portal
- Schedule appointment through the calendar and bring the following items
 - o \$25 Check or Money Order made out to: City of Fall River
 - Color copy of Massachusetts Driver's License, Permanent Resident ID or Naturalization paperwork (if applicable)
 - o Proof of Fall River residency (bank statement, letter from school, etc.)
 - o Letter from parent/guardian granting permission for the child to obtain an FID permit
 - o One (1) self-addressed, stamped envelope (Business Sized #10 4.25" x 9.5")
 - Failure to provide postage on envelope will result in non-completion of processing.
 - Valid e-mail address